

L. Keith Bartlett

E-mail: kbneworleans@gmail.com

Professional Experience

Louisiana A+ Schools (2012-present)

- An initiative of the George Rodrigue Foundation of the Arts for arts integration
 - Fellow*
 - *A complete program of integrating arts into all aspects of a school's curriculum*
 - *Mentors principals in seven schools throughout Louisiana*

Lafayette Parish School System

- Alice Boucher World Languages Academy (2009-2012)
 - Principal*
 - Supervised a teaching and support staff of 120 and student body of 830
 - Language immersion programs in French, Spanish, Mandarin Chinese

Recovery School District-New Orleans

- John Dibert School—New Orleans (2006-2009)
 - Principal*
 - Trained in Teacher Advancement Program (TAP)

Lafayette Parish Schools

- Transitional Program for students displaced by 2006 hurricanes (September, 2005-May 2006)
 - Coordinator* of instructional program for student evacuees at Cajundome
 - Coordinator* of tutorial program for displaced students

New Orleans Public Schools

- New Orleans Alternative High School (2000-2005)
 - Teacher* of U.S. history, civics, free enterprise to students expelled from New Orleans public high schools

Diocese of Lafayette Schools

- Academy of the Sacred Heart—Grand Coteau, LA (1998-2000)
 - Principal* of pre-K-8
- St. Bernard School (pre-K-8)—Breux Bridge, LA (1993-1998)
 - Principal*
- Our Lady of Fatima School (pre-K-8)—Lafayette, LA (1978-1990)
 - Principal*
 - Twice recognized as a Blue Ribbon School of Excellence
- Teurlings Catholic High School—Lafayette, LA (1973-1978)
 - Dean of Students, Teacher* of U.S. history

Diocese of Lake Charles Schools

- Our Lady Queen of Heaven School (pre-K-8)—Lake Charles, LA (1990-1993)
 - Principal*

Education

- Creighton University training in Institutional Development Certificate
- California School Leadership Academy Certificate
- University of Sw. Louisiana (currently University of Louisiana at Lafayette) B.A. Social Studies Education—1973
- University of Sw. Louisiana at Lafayette (currently University of Louisiana at Lafayette) M. Ed. Administration and Supervision—1978

Professional Accomplishments

- Chaired 21 school evaluations for the Dioceses of Lafayette and Lake Charles
- Member, State of Louisiana Division of the Arts Screening Panel for awarding state arts grants
- Consultant to
 - Sts. Peter and Paul School—Scott, LA
 - St. Francis Cabrini School—Alexandria, LA
 - Diocese of Lake Charles—Lake Charles, LA
 - Diocese of Baton Rouge—Baton Rouge, LA
 - St. Andrew the Apostle School—New Orleans, LA
 - Redemptorist School—Baton Rouge, LA
 - St. Isadore School—Baton Rouge, LA
 - Teurlings Catholic High School—Lafayette, LA
 - Waukegan Public Schools—Waukegan, IL
- Teleconference panelist
 - New Frontiers Program—University of Notre Dame—South Bend, IN
 - National Pastoral Life Center—New York, NY
- National Convention presentations
 - National Catholic Educational Association annual meetings
 - Boston, MA (school development)
 - Anaheim, CA (science symposia)
 - Philadelphia, PA (working with boards)
- Named Principal of the Year, Diocese of Lafayette
- Twice named Teacher of the Year, Alternative High School

Community Activities

- Teaching Responsible Earth Education (TREE), Board of Directors
- Acadiana Arts Council, Board of Directors, VP
- Family Tree Parenting Center, Board of Directors, President
- Member, KPLC TV's Greater Expectations Advisory Board

GHISLAINE BAZIR

ghsbzr@gmail.com

Chicago, May, 26th, 2013

Dear members of the Search Committee,

I saw on your website the vacancy of the CEO position at the Lycée Français de la Nouvelle-Orléans on May 21st, and I am writing to declare my interest. The possibility to accompany a young school in its growth, to participate in the creation of its vision, to lead the students of New-Orleans to the French baccalaureate is a once-in-a-lifetime opportunity for a school leader.

I have a large experience as a Head of School in France. In collaboration with teachers, parents, students, representants of the institutions and local districts, I worked with success to provide to all the students the best education and opportunities and to widen their possibilities and their future, whatever their social background could be.

At the Lycée Français de Chicago, I have learnt a lot about the enrichment nurtured by the specificities and constraints of a French School in the United States. I appreciate and I believe I manage the necessary balance between the rigor of the academics and the enhancement of Arts and Sport. I work in close collaboration with the College advisors and last year, all of our graduates were accepted in Colleges in France, Canada and the USA, with 4 of our 30 students at an Ivy League University. As a member of the Independent Schools Association of the Central States Administrative Committee, I am still discovering with the help of my colleagues all the vitality, nuances and complexity of the American independent schools.

However enriching the latter experience has proved to be, my lifetime time commitment to the education of all students and my belief that education is due to all children, whatever their social background, culture or origins may be, make me fully understand the opportunity offered by the Lycée Français de la Nouvelle-Orléans. On a more personal note, the bond between New-Orleans and the West Indies, where my family comes from, makes me eager to discover and to become an advocate of the city.

I look forward to discussing my motivation and qualifications further, you can reach me via email (ghsbzr@gmail.com).

Thank you for your time and consideration,

Best regards,

Ghislaine Bazir

GHISLAINE BAZIR

COLLABORATION, RIGOR, AND EMPATHY, FOR STUDENTS' ACADEMIC SUCCESS AND WELL BEING

gbsbzr@gmail.com

SUMMARY OF QUALIFICATIONS

- Experienced, ethical and passionate educator
- Expert on the French academic system
- Knowledgeable about the adaptation of a French school in the USA
- Federate teachers, staff, parents, and students, to create synergies
- Skilled at setting and defining identified objectives
- Comfortable with change, imaginative approach
- Very driven mode of working
- Team player
- Problem solver
- Strategic planner

PROFESSIONAL EXPERIENCE

Lycée Français de Chicago **Aug 2011-present**
(Independent School, 662 students from pre-K to 12th, Chicago, IL)

Assistant Head of School
Director of Secondary School

- Assist the Head of School in developing the School's vision, strategies, and policies
- Manage a \$180,000 secondary school budget
- Manage Middle and High School (230 students), with French Baccalaureate and pre-IB tracks
- Oversee the academic quality of the Middle and High School programs, including ongoing refinement of the curriculum
- Established exchange programs with other schools in Europe and South America
- Established goal setting and evaluation process for faculty in collaboration with the Primary Director
- Responsible for recruiting, coaching and evaluating a team of 32 teachers, French, American and International
- Coordination of all faculty professional development including Differentiated Learning
- Chair the Arts Committee
- Organize the French exams: Baccalaureate and Brevet
- Cultivate cooperative relationships with families and the community
- Design and implement the School schedule and School calendar
- Oversee student discipline and establish policies in accordance to the School's core values
- Prepare and present reports as requested by the Board
- Enforce other Board created policies and procedures

Lycée des Métiers Louis Blériot **Sep 2008-Jul 2011**
(Public Vocational High School, 430 students, 7 tracks, Trappes, 78290 France)

Head of School

- Oversaw the day-to-day operations of the school
- Managed a \$1,300,000 school budget
- Managed and evaluated teachers and staff (100)
- Organized the French Baccalaureate exam
- Developed partnerships with corporations and universities
- Developed students international exchanges
- Coached aspiring Heads of School
- Developed relations with city executives, and police and district officers, in a disadvantaged urban area

Collège Sonia Delaunay **Sep 2005-Aug 2008**
(Public Middle School, 500 students from 6th to 9th grade, Grigny, 91290 France)

Head of School

- Oversaw the day-to-day operations of the school
- Managed a \$600,000 school's budget
- Built relations with parents and community
- Managed and evaluated teachers and staff (60)
- Developed relations with city executives, police and district officers, in a disadvantaged urban area
- Developed projects and academic programs
- Supervised the training of new teachers
- Organized Brevet exam

Collège Blaise Pascal

Sep 2002-Aug 2005

(Public Middle School, Massy 91300, France)

Assistant Head

- Built and organized school's structure and schedule
- Coordinated departments' work
- Handled students' discipline
- Developed projects

Ecole Henri Wallon B

Sep 1999-Aug 2002

(Public Primary School, Bagneux, 92220 France)

Director

- Built relations with parents and community
- Handled students' discipline
- Organized school's structure, implemented policies
- Developed various projects

Primary schools in Paris' suburbs

Sep 1982-Aug 1999

(List upon request)

Primary School teacher

- Taught 1st to 5th grade students
- Mentored new teachers

EDUCATION AND CERTIFICATIONS

Concours de Personnel de Direction (French Ministry Certification for Heads and assistant Heads)	Sep 2002
Liste d'aptitude à la Direction d'école (French Ministry Certification for Primary Directors)	Sep 1999
Concours de Professeur des Ecoles Concours d'instituteurs (French Ministry Certifications for Primary teachers)	Sep 1996 Sep 1982
Université de Paris 1 Panthéon-Sorbonne, Paris, France Maîtrise d'Arts Plastiques (Master of Fine Arts)	Jun1982

AFFILIATIONS

ISACS Administrative Committee member <i>Independent School Association of the Central States</i>	2012-2015
Chevalier de l'Ordre des Palmes Académiques (Award of the French Ministry of Education)	Jul 2006

JOSEPH DASCHBACH
joe.daschbach@gmail.com

May 31, 2013

Lycée Français de la Nouvelle-Orléans
5951 Patton Street
New Orleans LA 70115
VIA EMAIL

Principal/CEO Selection Committee:

Please accept this letter and the attached curriculum vitae as my application for the position of Interim Principal/Chief Executive Officer of Lycée Français de la Nouvelle-Orléans. Having worked in urban public education as a teacher and leader, I offer a unique set of skills and experience to Lycée Français. The school needs a dynamic leader with strong management and communication skills, expertise in school finance and operations, a deep understanding of effective instructional practice, and inexhaustible energy. I bring precisely the combination of experience and enthusiasm needed to succeed in this role.

First, I am a seasoned school leader and teacher. As the founding Chief Operations Officer of Lagniappe Academies of New Orleans, a K-8 charter school, I was responsible for the creation and oversight of the school's operational systems, including financial management, fundraising, human resources, school facilities, and school support services. I helped to design the school's organizational structure and to grow the school from conception to a staff of over 20 full-time and part-time employees. As a teacher in non-selective public high schools in both New Orleans and New York City, I assumed mid-level leadership responsibilities in addition to my role as a mathematics and science instructor. I bring extensive experience in elementary, middle, and high school settings and am a proven problem solver in the school start-up environment. Strong leadership skills and an acute understanding of the daily challenges that educators face are critical to being a successful school leader.

Second, I am experienced in educational research, evaluation, and policy. I have worked with leading educators and researchers to author working papers, book chapters, and successful research grant applications. I possess an extensive base of knowledge in school finance, school law, school politics, and policy analysis, as well as a strong foundation in qualitative and quantitative research skills and data analysis. I understand the importance of using research and data to solve real world problems for students, teachers and schools and I will use that expertise to help guide decision-making at Lycée Français.

Third, and finally, I understand the politics of urban school reform, both nationally and in New Orleans. I recognize the importance of developing strong connections with stakeholders at all levels. I appreciate the significance of working with local parents and families to support and strengthen students' academic and personal success. I maintain relationships with a diverse group of community organizers, education leaders and

policymakers, non-profit partners, and national education foundations. These relationships ensure that my understanding of the salient issues in education remains up-to-date, and they will help me contribute positively to the mission and vision of Lycée Français as it continues to grow.

My skills and experience as an educator and leader will help guide the continued growth and success of Lycée Français de la Nouvelle-Orléans. Thank you for your consideration. I look forward to speaking with you soon.

Sincerely,

A handwritten signature in black ink, appearing to read 'Joe Daschbach', with a long horizontal flourish extending to the right.

Joe Daschbach

EDUCATION

Teachers College, Columbia University, New York, New York

Ed.D Candidate, Leadership, Policy & Politics

- Coursework complete; Doctoral dissertation in progress

University of New Orleans, New Orleans, Louisiana

Orleans Parish Teaching Fellow, 2002

- Practitioner Teacher Program, Secondary Mathematics

Trinity University, San Antonio, Texas

B.S. Engineering Science, 1995

- Senior thesis: Designed and built instrumentation for simulating and measuring wear in artificial joints in partnership with University of Texas Health Science Center.

PROFESSIONAL EXPERIENCE

Educational Consultant, New Orleans, Louisiana

Self-employed, January 2012 - present

- Perform general financial and operational functions of school management
- Manage school performance and compliance data for client schools
- Assist in design and implementation of school and LEA level Compass tools
- Evaluate, interview and recommend action on grant applications for private funder

Lagniappe Academies of New Orleans, New Orleans, Louisiana

Chief Operations Officer and Co-Principal, July 2009 – January 2012

- Managed staff, operations and finances of Type 5 public charter school
- Designed and managed internal professional development opportunities
- Designed and managed school technology plan
- Coordinated data and compliance with local and state education officials
- Directed community engagement efforts
- Designed and implemented long-term strategic plan
- Collaborated on fundraising and development

Lagniappe Project of New Orleans, New Orleans, Louisiana

Management Consultant, August 2008 – June 2009

- Assisted in start-up phase of Type 5 public charter school
 - Charter school application
 - Facilities acquisition
 - Organizational planning
 - Budget and financial management
 - Personnel and benefits planning

National Center for the Study of Privatization in Education, New York, New York

Research Associate, August 2006 – February 2009

- Researched educational policy issues in post-Katrina New Orleans

- School choice and information provision
- Charter school networks and system governance
- Co-authored grant proposals, research and writing
 - The Ford Foundation
 - The Smart Family Foundation

New Schools for New Orleans, New Orleans, Louisiana

Policy Consultant, June 2006 – August 2006

- Researched educational policy issues in post-Katrina New Orleans
- Collaborated on preparation of initial business plan for NSNO
- Evaluated and recommended educational quality services
 - Comprehensive school review models
 - Interim assessment models
- Co-authored grant applications to fund core services

Humanities Preparatory Academy, New York, New York

Faculty, September 2005 – January 2006

- Designed and taught inquiry-based Physics and Astronomy curriculum.
- Mentored daily student advisory group.
- Collaborated with faculty on school governance committee.

New Orleans Center for Science and Mathematics, New Orleans, Louisiana

Faculty, 2002 - 2005

- Taught Algebra I, Algebra II, Geometry, Physics, and Robotics.
- Served as team founder, faculty sponsor of the FIRST Robotics Competition Team.
- Mentored students in a competitive national engineering design competition.
- Functioned as School Data Manager, PowerSchool SIS.
- Created and managed student class schedules, grade reports, and data for student body and school district.

T.C. Spangler Consulting Civil Engineers, Hammond, Louisiana

Junior Design Engineer, 1996 - 2001

- Designed solutions for a variety of municipal projects including water distribution systems, municipal sewer systems, roads, bridges, and drainage collection.
- Prepared construction cost estimates, specification documents and construction details to precisely depict design solutions.
- Analyzed budgets, financial statements, and rate structures to manage funding of projects and to provide alternate methods of financing.
- Co-authored successful Community Development Block Grants for the construction of public works facilities.

RESEARCH PUBLICATIONS

Levin, H.M., Daschbach, J.L., and Perry, A (2010). "A Diverse Education Provider: New Orleans". *Between Public and Private: Politics, Governance, and the New Portfolio*

Models for Urban School Reform. Ed. Bulkley, K.E., Henig, J.R. and Levin, H.M. Cambridge, MA: Harvard University Press. 165-191.

Daschbach, Joseph (2007) *Information Dissemination for New Orleans Schools* (New York: National Center for the Study of Privatization in Education, Teachers College, Columbia University).

Daschbach, Joseph and Levin, Henry M. (2007). *Background Issues for Design of a School Information System for New Orleans*. New York: National Center for the Study of Privatization in Education, Teachers College, Columbia University.

PARTICIPATION IN PROFESSIONAL MEETINGS

Diverse Provider/Portfolio Models Conference, December 2009

The Spencer Foundation, Chicago, Illinois

- Participant and contributing author

Taskforce for Comprehensive Educational Opportunity, November 2008 - Present

Campaign for Educational Equity, Teachers College, Columbia University

- Member and taskforce participant

American Educational Research Association Annual Meeting, March 2008

Post Katrina: Services for and Outcomes of Students and Schools

- Session Chair and Discussant

ADDITIONAL COURSEWORK

Institute for Educational Leadership, Washington, D.C.

Federal Policy Institute, January 2007

- Examined federal educational policy and met with policy makers from the legislative and executive branches of government, along with representatives from key professional, advocacy, think tank, and member organizations.

Columbia Law School, New York, New York

School Law Institute, Summer 2006

- In depth analysis of laws, policies and educational practice affecting public elementary and secondary education in the United States.

Expeditionary Learning Outward Bound, New York, New York

Curriculum Development Institute, Summer 2005

- Developed cross-curricular learning expeditions in collaboration with ELOB staff and participant educators.

Literacy and Writing Institute, Summer 2005

- Developed 'writing across the curriculum' instructional plans in collaboration with ELOB staff and participant educators.

Project Adventure, Beverly, Massachusetts

Introduction to Adventure Programming, Summer 2003

- Participated in and debriefed a wide variety of leadership development, community building, problem solving, and trust building activities in a group setting.

PROFESSIONAL SERVICE

Bringing Louisiana Science and Technology, New Orleans, Louisiana

Board Member, 2003 – 2009

- Designed and implemented the creation of a non-profit organization focused on expanding opportunities for elementary and secondary students interested in science and technology in Louisiana.
- Recruited local university faculty and administration.
- Recruited Mayor's Office of Technology.

Chairperson, Senior Robotics, 2003 – 2005

- Recruited professional engineering mentors from community.
- Recruited and trained high school teachers as team leaders.
- Designed career fair for student participants.

New Orleans Charter Science & Math High School, New Orleans, Louisiana

School Governance/Futures Committee, August 2005-December 2005

- Assisted in development plan for conversion of New Orleans Center for Science & Mathematics to Type 3 Louisiana Charter School.
- Advised school leadership team on curriculum and instruction program.

New Orleans Robotics, New Orleans, Louisiana

Project Founder, Program Coordinator, May 2004-July 2005

- Appointed by OPSB Superintendent Amato to recruit and train teachers for participation in FIRST (For Inspiration and Recognition of Science and Technology) Robotics Competition.
- Designed and coordinated student and teacher workshops in coordination with Tulane University, University of New Orleans, and Xavier University and Mayor's Office.
- Co-authored project grants for District-wide program funding – \$6,000 FIRST Robotics; \$2,500 Best Buy Teach Award; \$40,000 NASA Space Grant.

RoboEducators, National Robotics Engineering Consortium, Pittsburgh, Pennsylvania

Curriculum Developer, August 2004

- Participated in NSF funded grant to create an engineering design curriculum integrated into a high school science and math course.

CERTIFICATION

Secondary Mathematics, Physics, Chemistry, and General Science Level I (Louisiana)

HONORS

Dell Technology Award for Teaching Excellence, June 2004

- Honored at National Educational Computing Conference in recognition of New Orleans Robotics program.

COMPUTER SKILLS

LEADS; SAGE; QuickBooks; SPSS Statistical Analysis Software; Microsoft Office;
Desktop Publishing; HTML

Benjamin Orillon

E-Mail: borillon@gmail.com

June 2, 2013

Dear Search Committee Members,

It's with great enthusiasm that I propose my candidacy for the CEO position at the Lycée Français de la Nouvelle Orléans. I would like to bring to your school my years of experience as head of international schools, my interpersonal and management skills and my solid foundation in education. My international experience in multilingual school settings in France, Asia and North America as well as my familiarity with various diverse cultures, have enabled me to become a culturally aware manager with a global perspective. Over the course of my career, I have gained experience with a wide range of educational institutions from public to private institutions, including state sponsored schools, and a start-up school (Kyoto, Japan) to larger established organizations (Lycée Français de San Francisco - LFSF). I have acquired expertise in working with a variety of curricula and teaching practices (French, Japanese, American, Canadian, IB) and have successfully carried out the entire spectrum of administrative duties including human resources, recruitment, financial management, fundraising, curriculum development, and evaluation.

As a school administrator, I possess the ability to manage with long-term vision, the objectivity necessary to identify positive and negative aspects of the workplace, and the motivation and initiative to implement solutions to problems when necessary. Recently, I assisted the LFSF Head of School and board of trustees in reviewing the school vision, mission and values. This process led to a name change and the development of new strategic goals that addressed student population and master planning, and an administrative restructuring for the departments of IT, admissions and development. Similarly, at the beginning of my tenure as the Head of the Lycée Louis Pasteur (LLP), when faced with the challenge of a pre-existing turbulent history between teachers and administration, I immediately set out with the board of directors to implement a strategic plan to remedy the situation and to shift the focus of the school back on the students.

The pursuit of solid financial sustainability has been a constant factor throughout my administrative career and has led to my current proficiency in financial management. At LLP in Calgary, I assumed a lead role in developing an 8 million dollar expansion project to accommodate new student growth. This construction project doubled the size of the school and enhanced the facilities with a state of the art gymnasium, additional classrooms, and specialized labs. As part of this process, I was deeply involved in formalizing fundraising activities (including capital campaign), which I initiated after financial analysis, and planning, and was instrumental in obtaining financial support from the community as well as local and international companies. At LFSF, I'm currently leading the renovation and move to a new campus that will include classrooms, updated new technology and playgrounds for a 3.8 million USD.

As head of a school, I consistently strive to maintain a sense of fairness as well as dynamic communication with all of the school's stakeholders. This approach to school leadership engages delegation as a key process in ensuring smooth operations and effectiveness between students, teachers and administrators, parents, and the broader school community. With this in mind, I make it a point to be a visible school leader and to create opportunities for interaction with students, teachers, and parents on a formal and an informal basis. On a technology note, I believe that information and communication technologies need to be better integrated in curriculum as society emerges as a collaborative culture of continuous learning within networked communities. In my current position, my expertise in new technologies has allowed me to organize a school-wide IT restructuring, including personnel and resources that lead to the deployment of new programs.

Throughout my career, I have worked directly with a wide range of organizations such as the

Benjamin Orillon

California Association of Independent Schools and the Canadian Association of Independent Schools to achieve accreditation and participate in other schools accreditation visiting committee such as the Independent Schools Association of Central States. Additionally, I served as president of the Association of French Schools in North America (AFSA) until 2010, an organization of approximately 45 schools throughout North America.

I firmly believe that my experiences in administration have given me the organization and management skills necessary to assume the role of CEO at the Lycée Français de la Nouvelle Orléans and to run it successfully. If selected, I will diligently facilitate the pursuit of academic excellence, and the well-balanced social development for all students, enabling them to move forward with international perspective and experience, and the confidence necessary to succeed in the 21st century.

Sincerely yours,

Benjamin Orillon

Experience

Lycée Français de San Francisco, CA, USA Chief Administrative Officer, Pre-K to Grade 12	2011-present
Lycée Français de San Francisco, CA, USA Interim Campus Director, Pre-K to Grade 12	2010-2011
Lycée Louis Pasteur, French International School, Calgary, AB, Canada • Head of School, Pre-K to Grade 12	2005-2010
International School of the Peninsula, Palo Alto, CA, USA • Lower School Principal, Pre-K to Grade 5	2001-2005
Ecole Française du Kansai, Kyoto, Japan • Head of School, Pre-K to Grade 9	1998-2001
Toulon, France • Special Education Teacher: ITC, English, Mathematics Campus International Ltd. • FSL Teacher Trainer, “Université de la Méditerranée”,	1995-1998
French International School, Hong Kong • Elementary Teacher, IB FSL Teacher • DELF Exam Jury Member	1993-1995
Toulon, France. • Kindergarten-Junior High School Teacher	1991-1993
Nice, France • Boarding School Student Supervisor	1989-1991

Education

• B.A. in Linguistics & FSL, University of Rouen, France	2004
• Administrator Credential from the French Ministry of Education	2001
• Teaching Diploma, France	1993
• Endorsements: Occitan Civilization and Culture - Provençal Literature and Language, University of Nice, France	
• Biology Degree, Science University of Nice, France.	1990
• Biology Baccalaureate, Hyères, France.	1987

Professional development/ Training

• National Association of Independent Schools Conference, www.nais.org	Since 2009
• Canadian Association of Independent Schools Conference, www.caiss.org	
• Annual Conference of the Association of French Schools in North-America	Since 2004

Benjamin Orillon

- Leadership in Education, University of Manitoba, Canada 2008
- Directors Administrative Credential Designation, National Institute of Child Care Management, San Francisco. 2003
- Methodology Professional Development Course, Centre International d'Etudes Pédagogiques (CIEP) 2002
Ingénierie de formation, Méthodologie de projet, Paris
- ITC, Video-Teaching, France 2001
- Manager of Windows NT's network, France 1998
- ITC, internet in the classroom, France 1998
- Implementing Tools for FSL Differentiated Learning, France 1997
- FSL through Film and Video, Hong'-Kong 1993

Presentation

- Summer Institute, Faculty of Education, University of Calgary 2007

Professional Organizations

- Association of French Schools in North-America, AFSA, President 2006-2010
<http://www.aefa-afsa.org>
- Association of French Schools in North-America, AFSA, Vice-President 2005-2006

Personal Interests

- Soccer
- Jazz, Blues and American Folk music
- Travel

Other Skills

French/English Bilingual
Basic Japanese
Apple and Windows Operating System, Office Suite, Adobe Suite.

Statement of Educational and Leadership Style

As an educator, I believe that meeting the individual needs of each and every student is essential for the development of confident young minds. Students need to be given the opportunity to realize their full potential within an environment that promotes critical thinking, analytical skills and mutual respect. It is important to recognize the unique needs of students by providing diverse approaches to learning while setting rigorous learning objectives and performance criteria aimed at producing lifelong learners.

As an administrator, I believe that an effective head of school, like an effective teacher, must remain focused on the students. It is essential to provide an environment where students are encouraged to independently manage their own academic and social achievement with the support provided through the sustainable management of the school.

An effective leader must ensure that all managers, teachers and support staff strive to contribute to achieve these goals through dynamic communication between students, teachers, and parents. It is also important to develop challenging and motivating context for faculty and staff and to provide ample opportunity for professional growth in order to provide a cutting edge educational program. It is the role of the school administrator to facilitate the pursuit of academic excellence and well balanced social development for all students, enabling them to move forward with the knowledge, experience and the confidence necessary to succeed in the 21st century.

BENJAMIN ORILLON

Dr. Jean Pinney
June 1, 2013

Dear Sirs:

I am an experienced educator/administrator seeking a position as a school leader or central office personnel. I have been a school leader in private schools, public schools, and charter schools. Fifteen years of my public school experience were on the westbank of Jefferson Parish.

I have extensive budgeting experience from the school level all the way up to the federal level. As a charter school leader I am in charge of all aspects of budgeting and expenditures including MFP, Title funds, and IDEA funds. As a Title I Facilitator in Jefferson Parish I was in charge of roughly a 1.2 million dollar budget for a Targeted Assistance School and all the reporting associated with the budget. In a California private school all budgeting decisions were mine to handle including collecting tuition payments. As the PI on several grants in Jefferson Parish and the RSD all budgets were my responsibility.

As a school principal, I have coached, evaluated, and collaborated with teachers to improve classroom instruction and use data to drive achievement. Currently I serve as the Common Core Specialist for the ReNEW High Schools.

If you have questions, please call me at (504) 289-8260. I look forward to hearing from you soon.

Sincerely,

Dr. Jean Pinney

Jean Pinney
Email: jean@renewschools.org

Education:

Ph.D., Educational Administration and Supervision, University of New Orleans, 2005

Concentration: Urban Education

Dissertation: How States are Meeting the Highly Qualified Component of NCLB

+ 30 Hours, Educational Administration, Nicholls State University, 1999

Operation Physics, LSU, 1996

Lockheed-Martin Fellow in Science Education, 9 hours of graduate coursework in science education, University of Tennessee, 1991

M.A., Curriculum and Instruction, University of Houston, 1978

B.S., Elementary Education, Stetson University, 1973

Experience:

Teacher, 1973-1990

Math and Science – Grades PK– 10

Various Schools in Florida, Texas, New Mexico, California, Hawaii, and Rhode Island

Title I Facilitator, 1990 – 1994

Region I, 1994-1995

Teacher on Regional Assignment -Worked on Master Teacher Project, Developed first website for Region I, Provided Professional Development to teachers throughout Region

Teacher/Administrator, 1995-2006

Henry Ford Middle/Junior High School – Science Teacher and Administrator

Helen Cox High School – Administrator in charge of curriculum, evaluation of teachers, designed professional development for teachers using the data from their evaluations and student test results

Math/Science Coordinator, Pre-GED Principal, Coordinator for LEAP and GEE (state testing) summer remediation Programs, and Grant writer 2007 to 2010

Recovery School District – Determined needs of schools and teachers in state-run school district after devastation of Hurricane Katrina, ordered materials and supplies for math and science for district, coordinated and presented professional learning district-wide

Executive Director of High Schools ReNEW Charter Management Organization, 2011 to present

– assisted with writing the successful charter for three charters for ReNEW, interviewed and hired teachers for the two high schools, developed calendar, developed curriculum for trimester system, provided professional development to

teachers on a variety of topics including : Common Core, ACT Quality Core, Data Collection, Data Analysis and What to Do with Data, New State Evaluation System, EOC Assessments, ACT testing and GEE state testing

Adjunct Faculty Member, 2008- 2011

Tulane University

Taught Methods Courses

Louisiana Tech University, 2012

Wrote ACT Quality Core Curriculum for HS Chemistry

Presentations:

Pinney, Jean (2004). Vouchers. Paper presented at the Mid-South Educational Research Association in Gulfport, Mississippi

Pinney, Jean (2005). How States are Meeting the Highly Qualified Component of NCLB. Presented at the Mid-South Educational Research Association in Gatlinburg, Tennessee

Various other presentations at national, state, and local professional conferences for math, science, and middle school.

Grants and Fellowships:

- PI for 2 state MSP grants, 2007-2008, \$300,000
- LEAP and GEE remediation grants from Louisiana, 2007-2008, \$687,000
- LEAP and GEE remediation grants from Louisiana, 2006-2007, \$693,000
- K-3 Reading and Math Initiative Grant, 2006-2007, \$112,000
- PittCon Science Grant for Lab Materials, 2006 – 2007, \$187,000
- 8g Gender Equity Grant, 1994, \$145,000
- Lockheed-Martin Fellow, 1991, University of Tennessee
- IBM grant, 1986, \$42,000

Awards and Honors:

- PittCon Excellence in Science Award, 2008
- Graduated from Ph.D. program with highest honors
- Teacher of the Year nominee
- Most outstanding math teacher in Pinellas county, 1975

May 31, 2013

Dear Ms Greenwald,

Thank you for reaching out to me today in reference to Lycée's leadership plans. I am honored and excited about the opportunity to meet with the committee and discuss my credentials as well as my thoughts on what Lycée needs as far as leadership and a smooth transition to the next academic year. As I told you during our phone conversation, I will be leaving the country on June 6, but I am committed to return earlier than scheduled should I be selected for the position. This is the body of the letter of interest I previously sent:

I have 20 years of educational experience in Orleans Parish public schools and Orleans Parish charter schools. Ten of these years were spent at Audubon Montessori /L'École Franco Américaine and Audubon Charter. At Audubon, I taught all core academic subjects in grades 4, 5 and 6, as well as English Language Arts in grades 7 and 8. I worked very closely with the French teachers and the French Director, and played a critical role in developing strategies to maximize success of both French and Montessori students, including raising scores on standardized tests (including LEAP and IOWA), and fortifying the French curriculum to better prepare French students and ensure success in such tests. In particular, I have done curriculum development work with Marie Claude Kellerman, who at that time served as Director of the French School, where the French and the Louisiana curricula were analyzed in detail in order to find innovative ways to prepare students for the challenges of standardized testing without compromising the French curriculum, an experience that proved very rewarding for me, but most importantly for students. I was not only a teacher at Audubon, but a parent as well (both my son and daughter attended Audubon École Franco-Américaine), and I am well aware of the challenges facing parents of students in a bilingual school, especially those who do not speak French and cannot help their children with homework.

In my current position at Lusher Charter School, I have part time administrative duties, I am Chair the Foreign Language Department, and teach advanced and AP French classes (I speak native Italian and speak French fluently). I work closely with the Assistant Principal and the Rtl (Response to Intervention) Team Leader, with whom I share the Curriculum Office, an important hub in the school's daily operations and decision making.

My current and past administrative responsibilities include:

- Meeting weekly with the leadership team (composed of the Principal, Assistant Principal, Interventionist, College and Academic Counselors and Student Services Coordinator) to draft, oversee, and follow up on school plans and policies;
- Supervising ACT, PLAN, and EXPLORE test procedures, along with developing pre and post testing activities/strategies;
- SLT writing coach (I am also a certified Compass Teacher Evaluator);
- Serving on the School Improvement Plan Committee;

- Hiring of Foreign Associate Teachers (including CODOFIL teachers) and providing essential, practical support to these teachers (e.g., housing , banking, paperwork, etc, as well as mentoring);
- Actively searching and identifying qualified new teachers to be hired and participating in teachers' interviews;
- Sponsoring and overseeing the Student Government Association (SGA), as well as organizing, producing, organizing and budgeting high school activities and events (school events and ceremonies, all school field trips, national and international travel, etc.), and keeping an updated financial portfolio for these events;
- Fundraising
- Managing parents meetings
- Serving Lead Teacher and Ranking Teacher
- Writing IEP's

As a result of my working in elementary, middle, and high school settings both in French Immersion and Louisiana schools, I am not only keenly aware of the overarching academic needs of students, but also knowledgeable of the Louisiana Core Curriculum and the French Curriculum. I would be honored and am fully prepared to devote all of my energies and talents to Lycée to continue on its mission to develop, expand, and become one of the best schools in the city.

I would also like to add that as new technology and internet-based learning tools are essential to any school's continued success, in this capacity I have much to offer. After my February, 2010 presentation on Innovative Technology Integration in Teaching at the Louisiana Foreign Language Teachers Association (LFLTA) Conference in Alexandria, LA, I was invited by the LDOE, through the Educational Consultant for French and French Immersion Programs, to do a similar presentation targeted to French Immersion teachers in Baton Rouge, in September 2010. Technology integration will greatly enhance Lycée's achievement of learning targets, and I am certain that I could assist both Lycée's students and teachers with my knowledge and experience in this area.

I possess strong communication skills and I am a team player. I like working with people in a spirit of cooperation and mutual assistance to solve problems and reach goals and objectives. I believe that, in light of the recent history of Lycée, you need a leader who has the ability to bring your school community together, promote a shared vision within a positive atmosphere which boosts teachers' morale and parents' confidence for the benefit of students. I know I can achieve that!

I welcome the opportunity to meet with the interviewing committee in person to discuss my interest in the position of CEO, to hear your thoughts and expectations for this position, and to answer any questions you may have.

Sincerely,

Marina Schoen

Marina Schoen
marinaschoen@hotmail.com

PROFILE STATEMENT

Accomplished and insightful educational professional with significant experience in the areas of teaching, advising, coaching and leadership. Excellent analytic, communication, and interpersonal skills, problem solving skills, and ability to positively impact teachers, students, and staff. Career accomplishments include: various aspects of educational leadership, teaching elementary, middle and high school students in immersion programs and traditional schools, student advising, curriculum development, extensive publication/translation record. Core competencies include:

Leadership: Member of School Leadership Team, Compass Certified Evaluator, SLT Facilitator, Testing Coordinator, Student Advising and Mentoring, School Improvement Plan Team Member, Chair of Foreign Language Department, Hiring of Foreign Associate Teachers through the State Department, National and International School Trip Coordinator

Teaching: *Elementary:* All core academic subjects in grades 4, 5 and 6
Middle School: French, English Language Arts, and Exploratory (primarily Study Skills)
High School: French (Levels 1 through 5AP), English 2-World Literature, and Italian

EDUCATION

- **Doctor in Foreign Languages and Literatures, Translation and Interpretation** 1985
IULM – Istituto Universitario di Lingue Moderne, Milan, Italy
- **Teacher Certification (graduate credits)** 1997
University of New Orleans
- **Montessori Certification (3-6 and 6-9)** 2004
North American Montessori Center, British Columbia, Canada
- **Montessori Training (6-9)** 2006
American Montessori Society, Sunnyvale, CA
- **Compass Evaluator Certification** 2012
Louisiana State Department of Education

PROFESSIONAL EXPERIENCE

♦ **Lusher Charter School, New Orleans, La** 2007 - present
High School Leadership: Member of the High School Leadership Committee, Compass Evaluator Certified and support to SLT writing, Teacher Mentor, Member of Testing Coordinator Team, Member of the School Improvement Plan Committee, Chair of the Foreign Language Department, Leadership in Common Core CC/CS study groups, Student Advisor and SGA (Student Government Association) sponsor, Member of the Instructional Technology Team, support to Assistant Principal and Interventionist Chair, Fundraising, National and International Travel Coordinator; Member of the Summer Reading Committee, Member of the Tulane/Lusher College Preparedness Committee
Classes taught: French levels 1 through 5AP, Italian, English 2- World Literature

- ♦ **Audubon Montessori School - L'École Franco-Américaine** 1999 – 2007
 Leadership: Upper Grades Chairperson with Ranking Teacher's Duties, French/English School Curriculum Development Coordinator, Grant Writing Coordinator, Middle School Language Arts Chairperson, State Testing Team Member; Teacher Mentor, Teacher of the Year 2006
 Classes Taught: 4th grade reading, 4th, 5th, 6th grade combination – all subjects, Middle School Grade 8 English Teacher
- ♦ **Thurgood Marshall Middle Magnet** 1995 - 1999
 Teacher of French and English, Member of Grant Writing Committee, Member of Instructional Technology Committee, Cultural Activities Coordinator, Science Club Sponsor
- ♦ **NOCCA Riverfront** 1994 - 1995
 Teacher of Italian, Foreign Language instruction and diction training for Vocal Department students
- ♦ **Tutor of French and Italian language classes** 1997 – 2005
- ♦ **Euroschool, Carrara, Italy** 1985 - 1989
 Teacher of English and Italian as second languages, coordinator of cultural events for foreign students

TECHNICAL SKILLS

Presenter at Professional Conferences:

- ♦ *“ Innovative Ways to Use Technology to Achieve Teaching Goals ”* - Louisiana Foreign Language Teachers Association (LFLTA) Conference in Alexandria, LA - February 26, 2010
- ♦ *“ Web-based Instructional Resources for Middle School French Students ”* - Professional Development Day for Teachers of French and French Immersion - Claiborne Conference Center, Baton Rouge, LA -September 24, 2010

Publications: Several published translations (books and articles)

Grants: \$100,000 Apple Grant (Thurgood Marshall School in partnership with Xavier University - 1998)
 \$ 5000 Technology Grant (Audubon Charter - 2006)

Languages: French (fluent), Italian (native), Spanish (working knowledge)

Computer Literate: including use of Smartboard, Elmo, iPads for classroom use, Edline, Powerschool (both Administrator and Teacher interfaces)

Professional Associations: Active Member of the AATF - American Association of Teachers of French
 Active Member of FLTEACH – worldwide Foreign Language Teachers' Forum, Suny University, New York

Email: marinaschoen@hotmail.com

References: Wiley Ates, Lusher Charter School, High School Principal

wiley_ates@lusherschool.org

Marie Claude Kellerman – Former Director of l' École Franco-Américaine at
Audubon Montessori School

marie-claude_kellermann@auduboncharter.com

Maria Redmann Treffinger, Co-Founder and Board of Directors of ISL
(International School of Louisiana), Attorney-at-Law

mtreffinger@gmail.com

Denise Germer, The NOCCA Institute, Board of Directors

germer@me.com

Lisa Taylor, Ph.D.
lisataylor781@gmail.com

June 2, 2013

Board of Directors
Lysee Francais de la Nouvelle Orleans
5401 S. Claiborne Avenue
New Orleans, LA 70115

To Whom It May Concern:

I am a school administrator who is interested in the position of Interim Head of School at Lysee Francais de la Nouvelle Orleans. For twenty-seven years, I have been honored to serve as teacher, assistant principal, principal, and associate superintendent in the Catholic School System. As my attached curriculum vitae details, I have the education and experience to be the leader of the school.

As a Catholic School Educator and Administrator, I have had to wear many hats. The schools are site-based, so as the leader of school, I have been the instructional leader, the disciplinarian, the financial coordinator, the admissions/development/public relations manager, the professional developer, the fundraiser, the Title overseer, the strategic planner, and the team builder.

I have been able to articulate and share the vision of each school through projects, service opportunities, faculty development, and community relationships. I have a reputation among the field as a collaborator, team player, self-starter, communicator, and organizer. By analyzing patterns in data, I have been able to help schools and the district make decisions regarding school policy, curriculum, and instruction.

Most recently, I have served from 2006-2012 as the Associate Superintendent of Catholic Schools in the Archdiocese of New Orleans. In this position, I worked with the 25 high schools, as well coordinated the professional development for all of the 86 schools in the Archdiocese.

I would be honored to have the opportunity to talk to you.

Sincerely in education,

Lisa Taylor, Ph.D.

Lisa Taylor, Ph.D.
lisataylor781@gmail.com

ACADEMIC PREPARATION

Ph.D.	Mississippi State University Major Field: Educational Administration and Leadership Dissertation: <i>A Comparison of Academic and Non-Academic Self-Concepts of 11TH Graders Within and Between Single Gender and Coeducational Schools</i>	2002
M. Ed.	University of New Orleans Major Field: Educational Administration and Leadership Minor Field: Principalship	1999
M.A.E.T.	University of New Orleans Major Field: English Minor Field: Education	1989
B.A.	University of Southwestern Louisiana (now U.L.L.) Major Field: English Education	1984
B.S.	University of Southwestern Louisiana (now U.L.L.) Major Field: General Studies Minor Field: English	1983

LOUISIANA CERTIFICATION

Certificate Number: A 049410 Valid for Life
English (8-16-85)
Provisional Principal (2-24-12)

Provisional Secondary School Principal (2-24-12)
Valid for Life for Continuous Service (7-26-04)

PRESENTATIONS

2011	Taylor, L. & Finnerty, K. "Post Katrina Face of New Orleans Catholic Schools." National Catholic Education Association (NCEA), New Orleans, LA
2007	Mulla, J. & Taylor, L. "Opportunity Through Chaos: Rebuilding Schools after Hurricane Katrina." Microsoft Vendor Breakfast Meeting, National Education Computing Conference (NECC), Atlanta, GA
2004	LaForge, E., Campbell, K., & Taylor, L. "The Effect of Principal Centers on School Principals' Perceptions of Professional Isolation." Mid South Educational Research Association (MSERA), Gatlinburg, TN Taylor, L. & LaForge, E. "Exploring Collegiality." Archbishop Hannan High School, Professional Development Day
2002	Campbell, K., Taylor, L., & LaForge, E. "A Comparison of Academic and Non Academic Self-Concepts among Seventh Grade Males and Females in Single Sex and Coed Settings." Mid South Educational Research Association (MSERA), Chattanooga, TN
2001	Campbell, K., Taylor, L., & Laforge, E. "A Comparison of Self-Perceptions of Self-Esteem, Verbal Ability, and Mathematical Ability among Seventh Grade Males and Females in Single Sex and Coed Settings." Mid South Educational Research Association (MSERA), Little Rock, AR

PUBLICATIONS

Campbell, K.T., & Taylor, L. (2012). Catholic education in New Orleans, in M. Richardson (Ed.), *Education in Louisiana*. Dubuque, IA: Kendall Hunt Publishing Co.

La Forge, E., Campbell, K.T., & Taylor, L. (Summer, 2006). Effects of principal centers on the professional isolation of school principals. *School Leadership Review*, 1(2).

EMPLOYMENT HISTORY

May 2012 – August 2012 **Executive Director: Leadership Academy, Hammond, LA**
School did not receive Charter

Responsibilities Included Prepared grants, held community meetings, worked with civic and community leaders; planned with educators at Southeastern University, attended Louisiana Charter School workshops and meetings; marketed the school, and worked daily with the Board of Directors.

September 2006 – May 2012 **Associate Superintendent: Office of Catholic Schools, Archdiocese of New Orleans**

Responsibilities Included Empowered and supported presidents and principals through communication and constant contact; supervised Archdiocesan High Schools through school visits; selected and evaluated Archdiocesan High School Principals and Presidents; worked with Archdiocesan High Schools with facility upgrades and major improvements; participated in the building process of new Archdiocesan High Schools with Archdiocesan Building Office; maintained a presence in Archdiocesan High Schools with periodic visits; attended the Archdiocesan High School Advisory Boards; addressed the concerns of parents, teachers, principals, and presidents; reviewed annual state reports; analyzed budgets with Archdiocesan Presidents or Principals, School Finance Directors, and Archdiocese Finance Office; reviewed assessment data to ensure academic effectiveness (ACT, PSAT, First Time Freshmen Report, etc.); served as a catalyst to empower principals in maintaining Catholic Identity; monitored compliance with the OCS Handbook of Policies; conducted meetings of Catholic High School Guidance and College Counselors; coordinated and organized Archdiocese of New Orleans College Fair; conducted meetings of Catholic High School Admissions Directors; coordinated and organized High School Information Night, Open Houses, and the Admissions Process; conducted meetings of Catholic High School Assistant Principals; participated as a member of Communication Committee, Bullying Committee, and Technology Committee; planned for annual Technology Summit; participated in Strategic Planning; oversaw High School Summer School Programs; participated in LHSAA meetings and conventions; coordinated High School Scholarship Assistance through TADS and Needy Children Fund; worked with Archdiocesan High School 1:1 laptop program; and coordinated Professional Development Conference, as well as all professional development activities, for teachers and administrators. Coordinated and participated in iPad workshops.

Attended professional development activities and seminars; represented OCS to the federal education office, the state education office, and the local school districts; participated in retreats, workshops, Masses, and conferences sponsored by Archdiocesan entities; presented issues at Archdiocesan School Board Meetings; worked with Office of Religious Education and Safe Environment Coordinator with school, student, teacher, administrator issues; published weekly Monday Memo to all elementary and secondary principals and presidents; organized Annual Catholic Administrators Conference and coordinated NCEA 2011 Convention; attended all Archdiocesan High School Graduations; coordinated the ACE (Alliance for Catholic Education) Program with University of Notre Dame and principal; represented Non Public Schools for Board of Regents, BESE, and TOPS issues; conducted bi-monthly Archdiocesan High School Principal meetings; conducted bi-monthly Archdiocesan High School President meetings; participated in bi-monthly CSPA (Catholic Schools Principals Association) meeting for all Catholic High School Principals

- July 2004 – June 2006**
Principal: St. John the Evangelist Interparochial School, Plaquemine, LA (Pre K – 12 Coeducational School)
 Responsibilities Included: Served as Administrative Head and Religious Leader of High School Division; supervised and evaluated faculty. Developed Curriculum, coordinated staff development, wrote grants, and handled finances, Integrated technology in the classrooms; computerized grades, transcripts, report cards, and progress reports. Completed State/Diocesan and Required Service Reports and ordered textbooks. Served as Instructional Leader, Admissions Committee Head, and Community and Public Relations Committee Member. Directed Fundraising, Instructional Improvement, Mission Trip, and all service endeavors. Oversaw attendance, discipline, and school safety issues. Served as Crisis Management Team Leader. Coordinated Alliance for Catholic Education (ACE) Program at local level, Student Activities, Student Standardized Testing, and Literary Rally. Committee Member of Diocese of Baton Rouge Catholic Educator Conferences, Diocese of Baton Rouge Student of the Year Contest, Hurricane Katrina Committee of Diocese of Baton Rouge, St. John Advisory Board, Fundraising and Auction Committees, and Golf Tournament.
- August 2002– June 2004**
Administrator: Director of Faculty and Curriculum, Director of Student Activities, Summer Camp Director Archbishop Hannan High School, Meraux, LA (8-12 Coeducational School)
 Responsibilities included: Member of Administrative Council; supervised and evaluated faculty; developed curriculum; prepared staff development of teachers and the SACS visit; was coordinator of Student Activities and of student standardized testing. Ordered textbooks, completed State/Archdiocesan and Required Service Reports, and was moderator of Senior Class. Wrote grants and served on the technology and discipline committees. Coordinated Middle School Student Leadership Workshop and Hawk Academic Challenge for Middle School Students. Named Director of Summer Camp and organized Breakfast with Santa. Also served on the SACS Peer Review Team for Jesuit High School
- August 2000 – August 2002**
Doctoral Student, Educational Administration and Leadership Mississippi State University, Starkville, MS
 Responsibilities included: Alpha Theta Chi Honor Society, Visitation of Schools throughout Mississippi, Created Websites for Classroom Instruction; participated as committee member for Race Against Waste Arts Program; worked on Curriculum Development and with Dissertation Proposals.
- August 1994 – June 2000**
Assistant Principal for Student Affairs and Discipline, Student Council Moderator Ursuline Academy, New Orleans (Pre K – 12 Single Gender School)
 Responsibilities Included: Member of Academy Administrative Team; supervised and evaluated faculty; coordinated curriculum development, professional development of teachers, ordered textbooks, and completed State/Archdiocesan and Required Services Reports. Coordinated teacher training workshops, acted as Student Disciplinarian and Student Activities Director. Held position as Student Council Moderator. Prepared the Student Handbook, and creating discipline and crisis plans. Participated as member of Crisis Intervention Team, Technology, and Long Range Strategic Plans, Co-coordinated Blue Ribbon and SACS Committees; wrote Grants for Superior Textbooks and Drug Free Schools Programs, as well as wrote and implemented 8g Grants for High School and Elementary Divisions. Directed Ursuline Exchange Student Programs and hosted Ursuline Schools Leadership Conferences. Participated on Scope and Sequence Program for all Disciplines Grades 8-12 and was coordinator of the Technology Development for Teacher/Student Laptop Program Organized and accompanied student travel throughout United States and Canada. Served as committee member for Long Range Strategic Plan for St. Augustine High School and as a committee member for SACS Visitation for Immaculata High School. Served on the Planning Committee for Archdiocese of New Orleans Administrators' Conference.
- August 1984 – May 1994**
English Teacher, Department Chairperson, Student Council Moderator, Summer Camp Director Ursuline Academy, New Orleans (Pre K – 12 Single Gender School)
 Responsibilities included: Taught English I, II, and V; wrote grants for English Curriculum; ordered books, and helped with curriculum development; observed teachers and served as moderator of Student Council. Created City-Wide Inter-Catholic School Charity Sandlot Volleyball/Flag Football Tournaments, coordinated and Accompanied student travel throughout United States and Canada. Worked with Catholic Schools' Student Council Development, and created and directed Ursuline Summer Camp. Taught UNO Mini College (grades 4 –8); was a UNO Writing Fellow.