

# Miller-McCoy Academy for Mathematics and Business

Monthly Meeting Minutes September 24, 2012 6:00 – 7:00 p.m. Miller-McCoy Campus 7301 Dwyer Road New Orleans, LA 70126

### I. Welcome

Call to Order Nat 6:00

The following were present:

Board: David Bailey, Ralph Brennan, Kelly Brown, Martin de Laureal, Nat Jones, Blake Oakes, Margo Phelps, Damon Singleton, Randall Walker and Tyronne Walker.

Board members participating via telephone: Joseph Byrd and Michael Todd.

# II. Approval of Minutes Blake

6:01

- Minutes from the August meeting and the Special Meeting were offered for approval; a motion was introduced, ALL VOTED and the minutes were unanimously approved.

#### III. School Administration

Leadership Team

6:05

- Updates on the school's activities
  - Brian Joseph, High School Principal, informed the board that they have started interim assessments and will send a snapshot in the future for the board to review.
  - Wade Hanley, Middle School Principal, informed the board that they have started interim assessments as well. He also stated that they are attempting to start a PTA to get parent involvement.
  - Karen Gardner, Director of Social Services, said that the SPED department is very capable and there is a team in place to help circumvent SPED.

- Coach Shipp, Director of Athletics and Discipline, stated that the football team is currently 0-4 but we are looking to the future. We are looking very strong in cross country.
- Latonya Graham, Director of College Programs and Academics, informed us that we are working on updating our student enrollment numbers. Also, homecoming/spirit week is 10/1-10/5 (Football game is 10/4, crowning of homecoming king 10/5).
- Renewal / Extension of Charter Application Status
  - Jacinta Sanders, Director of Finance and Operations, said that we have a corrective plan in place for renewal and they are working through the facilities checklist.
  - Ms. Andrea Thomas-Reynolds, Consultant, informed the board that we have completed part A of the renewal and that part B would be complete by 10/19/12 and due by 11/2/12. Tyronne asked that she present the timeline to the board for review.
- RSD Renewal Site Visit (September 27, 2012)
  - o Hanley, Joseph and Gardner will lead the visit.

### **IV.** Finance Committee

David

6:20

- FY 2012-13 Budget Revision Update
  - The budget is based on 500 students but it appears we only have 400. We will need to confirm our numbers.
- School Financial Report Update
  - Expenses to occur this month and the budget will dramatically change over the next few months.
- Checking Signing Authority Action Item
  - A motion was made to cease use of the debit cards associated with the school's bank account and refer the matter to the finance committee for a recommendation moving forward concerning purchasing and procurement; discussion was had, ALL VOTED and the motion was unanimously approved.

## V. Facility Committee

Nat, Martin, Randall

6:35

• Campus facility status

## VI. Ad Hoc Committees

6:40

## VII. Executive Session

6:50

### VIII. Call to Order Executive Session

A. Employment Matter pursuant to LA R.S. 42:17 A (1).

- A motion was offered to enter into executive session, all members voted and it was unanimously approved to enter into executive session to discuss an employment matter.
- The board adjourned the executive session and resumed the regular meeting
- A motion was introduced to Amend the Agenda to review the following item:

## A. Transportation Issue

The board has been informed that its existing contract with Hammond Transportation was canceled by Tiffany Hardrick/Keith Sanders and that Keith Sanders entered a new agreement for transportation with BCH Services which is solely owned by Bobby Hardrick, a former employee of the school and the brother of former school leader, Tiffany Hardrick. The board has already taken action to self-report what could be a violation of the Code of Governmental Ethics by informing both the State of Louisiana's Ethics board and the RSD. A motion was introduced to give the executive committee authority, thru the chairman of the board, to act on behalf of the board and cancel the contract with BCH Services and re-engage Hammond Transportation to handle our transportation needs for the remainder of the school year, should the proposal be acceptable and to handle the transportation change in a manner that is feasible and responsible to ensure our transportation services are safe and uninterrupted; ALL VOTED and the motion passed unanimously.

## IX. Adjournment

7:00

- A motion was introduced to adjourn the meeting, ALL VOTED and it was unanimously approved.

Respectfully Submitted,

Blake E. Oakes Secretary