



CITY OF NEW ORLEANS
DEPARTMENT OF HUMAN SERVICES
1300 Perdido Street, Suite 1W30
New Orleans, Louisiana 70112
(504) 658-3300 (504) 568-3308 (FAX)

Mitchell J. Landrieu
Mayor

Seung Hong
Director

April 11, 2011

AMENDED DISCIPLINARY LETTER

RECEIVED
CIVIL SERVICE DEPT
NEW ORLEANS
MAY -4 P 1:47

Dear Ms. Bankston:

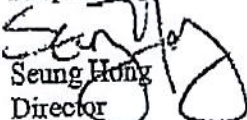
This is an amended letter to the disciplinary letter issued February 2, 2011. This is to inform you that the previous action of termination has been rescinded, and a 15 working day suspension will be substituted as the disciplinary action. In addition, you will be returned as a food service worker, rather than a senior food service worker. This will be a salary neutral change. The suspension period will be from February 3, to February 24, 2011.

This disciplinary action is based on events which occurred on January 24, 2011. On that date an inspector with the State Environmental Health, Sanitation, and Retail Food conducted a routine retail food inspection of our food service area. The result of the inspection resulted in different violations noted, several of which were under your direct control as the Senior Food Worker. Between the period of January 24, and the subsequent re-inspection on February 2, you failed to take the proper measures to address clearly apparent cleanliness violations, rodent droppings, over which you had control.

As the Senior Food Service Worker you are responsible for insuring that the entire food service area is kept clean and sanitary. You failed to inform the administration that additional help or resources were needed, and you did not inform management that rodent control services were needed. You had knowledge of the violations noted on January 24, but the same violation, Category 8, Reference 3501, was again noted in the subsequent inspection the morning of February 2. Your willingness to allow these conditions to exist created a serious health and safety risk to the juveniles and staff of the Juvenile Detention Center.

You should contact the personnel director about reimbursing the City for your terminal leave and other benefits that you may have cashed in. As this is an amended disciplinary action, you may have the right to appeal this action. If you choose to appeal, you must do so within 30 days of this letter.

Respectfully


Seung Hong
Director

I have read and received a copy of this notice

Name:



CITY OF NEW ORLEANS
DEPARTMENT OF HUMAN SERVICES
1300 Perdido Street, Suite 1 W30
New Orleans, Louisiana 70112
(504) 658-3300 (504) 568-3308 (FAX)

Mitchell J. Landrieu
Mayor

Seung Hong
Director

February 2, 2011

Ms. Valerie Bankston

New Orleans, LA

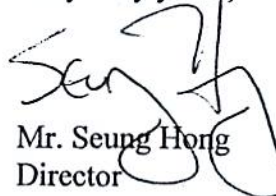
Dear Ms. Bankston:

In view of the facts presented at your pre-termination hearing which was held on Tuesday, February 1, 2011. You did not present reasons why you failed to conduct a safe and healthful work environment that was under your care and supervision which resulted in a health inspection violation at the City of New Orleans Youth Study Center kitchen facility which created a serious and safety risk to the juveniles and staff of the Juvenile Detention Center. Your job performance did not meet sanitary standards required in your work environment.

Therefore, I am hereby terminating you from your employment as position of Sr. Food Service Worker with the Human Service Department/Youth Study Center effective Friday, February 4, 2011.

Per Civil Service Rule 9, Section 1.3, you have the right to appeal any actions taken against you within thirty (30) calendar days.

Very truly yours,



Mr. Seung Hong
Director

Cc: Mr. Glenn Holt, Superintendent
Ms. Stephanie Mill, Asst. Superintendent
Files

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CITY OF NEW ORLEANS
New Orleans Juvenile Detention Center

1100 Milton Street
New Orleans, LA 70122

Mitchell J. Landrieu
Mayor

Glenn D. Holt
Superintendent

January 31, 2011

Dear Ms Valerie Bankston:

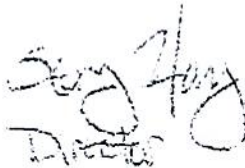
On January 24, 2011 an inspector with the State Environmental Health, Sanitation, and Retail Food conducted a routine retail food inspection of our food service area. The result of the inspection resulted in violations. The Youth Study Center received a Retail Food Inspection Report Notice of Violations. The food service area was cited for the following critical violations, the food inspector found, "Rodents present in the establishment. Rodent Droppings present on top of mashed potatoes. Rodent droppings on top of apple juice can inside refrigerator. Food is not stored in a clean covered container. Food scoop is constructed without a handle." As the Senior Food Service Worker you are responsible for insuring that the food service preparation area and the entire food service area are kept clean and sanitary. You failed to meet this job performance standard. Your gross negligence and your willful failure to carry out your assigned duties resulted in serious health and safety violations. You failed to conduct work in a manner which contributes to and supports a safe and healthful work environment. You failed to promptly report these violations to a supervisor, one of the Assistant Superintendents or the Superintendent prior to the Retail Food Inspection Report. You knew these health and safety violations where in clear violation of department policies and procedures. Your willingness to allow these conditions to exist created a serious health and safety risk to the juveniles and staff of the Juvenile Detention Center.

Due to the egregiousness of your actions I, Glenn D. Holt, Superintendent of the Youth Study Center is recommending to the Mr. Seung Hong, Director of Human Services that your employment with the Youth Study Center, Department of Human Services with the City of New Orleans be terminated.

Prior to the approval of this request, in accordance with Civil Service Rule 9; Section 1.2 a predetermination hearing with Mr. Hong, Director of Human Services, Ms. Stephanie Mills, Assistant Superintendent, Mr. Ozzie Williams, Assistant Superintendent, and myself is scheduled for Tuesday, February 1, 2011 at 10:30 at the Youth Study, 1100 Milton St. New Orleans, LA 7022. Your presence is required.

Respectfully,

Glenn D. Holt
Superintendent



I have read and received a copy of this notice

Name

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NEW ORLEANS

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